

**Note our
Early Bird
Discount**

Dear Parents,

Shalom! I hope that your child enjoyed an incredible year of learning and laughter at the Congregation Shaarey Zedek Religious School. What an amazing journey we have shared this year!

We are excited to tell you that registration is now open for the 2011-2012 academic year. Enclosed are the following materials:

1. Registration Form for 2011-2012. Please complete one Registration Form for each student you are enrolling in the Religious School.
2. Payment Form for 2011-2012. Please complete one Payment Form for each family.
3. Summary of Tuition Assistance Policy for 2011-2012.
4. Religious School Calendar for 2011-2012.

Your cooperation in returning these forms promptly will greatly assist us in our planning. To receive an early-bird 10% discount, all forms must be completed and returned with your tuition paid in full by **June 30, 2011**. For those who do not take advantage of the early-bird discount, completed forms **must** be returned to the Congregation Shaarey Zedek Education and Youth Office no later than **August 5, 2011** together with a non-refundable deposit of **\$50.00** per child. Please see the enclosed Summary of Tuition and Tuition Assistance Policies for more details regarding tuition.

We are pleased to inform you that we are not raising tuition charges for the 2011-2012 school year. Our tuition rates remain less than the rates charged by other synagogues and are substantially lower than the actual cost of operating the Religious School. We are proud of our synagogue's tradition of granting tuition assistance to those families who truly cannot afford to pay the full tuition rates, a tradition that continues by virtue of the generosity of some of our members as well as the Jewish Federation of Metropolitan Detroit.

Our Religious School is committed to maintaining a learning community based on *derekh erez*, respect and proper behavior towards others. We ask that, before the new school year begins, you review with your child the Code of Conduct which is available online in the Lifelong Learning-Religious School page of the Shaarey Zedek website at www.shaareyzedek.org. The new 2011-2012 Family Handbook and Curriculum are located there as well. Please call the Education office with any questions you may have at 248/357-5544. We look forward to continuing this journey of learning, laughter, and love of Judaism with you.

B'shalom,



Rabbi Aaron Starr
Director of Education and Youth

Megan Topper
Assistant Director of Youth and Family Education

Congregation Shaarey Zedek Religious School
REGISTRATION FORM

For Academic Year 2011-2012 / 5772

STUDENT INFORMATION

Name of Student: _____ Hebrew Name: _____

Home Address: _____

Home Phone: _____ Student Cell Phone: _____

Date of Birth: _____ Bar/Bat Mitzvah Date (if known): _____

Secular School Grade as of September 2011 _____ Religious School Grade as of September 2011 _____

Secular School Name: _____

PARENT / GUARDIAN INFORMATION

Parent 1 Name: _____ **Relationship to Student:** _____

Address (if different than Student's): _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ Email Address: _____

Is parent on Facebook? If yes, Name: _____

Parent 2 Name: _____ **Relationship to Student:** _____

Address (if different than Student's): _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ Email Address: _____

Is parent on Facebook? If yes, Name: _____

Please specify any family arrangements that might affect your child's attendance or performance: _____

CONSENT FOR RELEASE OF PHOTOGRAPHS, PRINT MATERIALS AND ELECTRONIC MEDIA

I hereby grant permission for my child or family to be photographed, recorded, videotaped or interviewed by Congregation Shaarey Zedek or any of its authorized agents. I hereby consent to the publication or broadcasting of said material on a website or any other medium and any other use of said material for any educational or promotional purpose as Congregation Shaarey Zedek, and those acting pursuant to its authority, deem appropriate. In addition, intending to be legally bound, I, for myself, my heirs, executors and administrators, release Congregation Shaarey Zedek and any parties acting on its behalf and with its approval, from liability for use of my child's or family's images or words.

Parent/Guardian Signature: _____ **Date:** _____

Please continue on the reverse side. Thank you.

EMERGENCY AND MEDICAL INFORMATION

Please indicate an emergency contact other than parent/guardian listed above:

Emergency Contact #1: _____ Relationship: _____

Daytime Phone: _____ Cell Phone: _____

Emergency Contact #2: _____ Relationship: _____

Daytime Phone: _____ Cell Phone: _____

Name of Physician: _____ Phone: _____

Health Insurer: _____ Policy No: _____ Plan: _____

Does your child have any illnesses or chronic conditions of which school personnel need to be aware (i.e., asthma, dietary restrictions, allergies, ADD/ADHD, hearing, vision, speech) or is your child taking any medications of which school personnel need to be aware? If yes, please list below:

Congregation Shaarey Zedek cannot be responsible for administering any medications to any student. Please administer your child's medications at home, before your child comes to school. Please do not send medications with your child to school.

In case of injury or illness while your child is at school, every effort will be made to contact the Parent/Guardian or designated emergency contacts. The following instructions will remain in force for the current academic year unless revoked in writing by the Parent/Guardian:

I give permission to the staff at Congregation Shaarey Zedek to administer first aid to my child when (s)he is in attendance during Religious School or Religious School events. In case of a medical emergency, I authorize the staff at Congregation Shaarey Zedek to obtain emergency medical and/or emergency surgical treatment for my child.

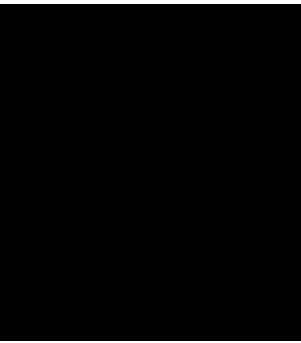
Parent/Guardian Signature: _____ **Date:** _____

EDUCATIONAL INFORMATION

At Congregation Shaarey Zedek, we strive to establish an environment in which all types of learners may thrive. Information you provide about your child's learning strengths and challenges will assist in our efforts to accommodate and provide for those needs. Kindly CIRCLE below any that apply:

My child has an IEP or GIEP	Over-active
Reads below grade level	Short attention span
Difficulty with visual perception	Easily upset
Difficulty understanding written instructions	Dyslexia
Difficulty understanding spoken instructions	I will make a copy of my child's IEP/GIEP available to the Education Director
My child is academically gifted	Other: _____
Has difficulty hearing	

All information will be held in confidence, shared only as reasonably necessary to provide a quality educational experience for your child. If you would prefer to discuss any of the above personally with the Director of Education and Youth, Rabbi Aaron Starr, please call the Religious School Office at 248/357-5544.



CONGREGATION SHAAREY ZEDEK RELIGIOUS SCHOOL
PAYMENT FORM 2011-2012

Parent 1 Name: _____ Relationship to Student: _____

Daytime Phone: _____ Email Address: _____

Parent 2 Name: _____ Relationship to Student: _____

Daytime Phone: _____ Email Address: _____

LOCATION OF CLASSES

Religious School will meet Sundays at the synagogue and Tuesdays *either* in Southfield or at Hillel Day School. Placement for Tuesday Religious School will occur by date received on a **first-come, first-served** basis for all families who are current in their synagogue financial obligations (both membership dues and Religious School tuition).

For Tuesday Religious School do you prefer: Southfield Hillel Day School

Enrollment is limited so not everyone will necessarily receive their preference.

PLEASE SEE ATTACHED TERMS OF ENROLLMENT AND SCHEDULE OF TUITION RATES.

NAME OF STUDENT	GRADE	TUITION	[Optional] Additional Donation to Religious School Scholarship Fund

ARE YOU APPLYING FOR TUITION ASSISTANCE? ___ YES; ___ NO.

If "yes," please see enclosed Tuition Assistance Policy form for more information on how to apply.

I WISH TO PARTICIPATE IN THE EARLY BIRD DISCOUNT _____ (only if tuition is paid in full by June 30, 2011)

TOTAL PAYMENT ENCLOSED \$ _____ [MINIMUM OF \$50.00/STUDENT] CHECK NUMBER _____

-OR-

TOTAL PAYMENT TO BE CHARGED TO VISA/MASTERCARD: \$ _____ [MINIMUM OF \$50.00/STUDENT]

Card # _____ Exp. Date _____ Security Code _____

Signature _____

For office use only:
Approved _____
Date _____

TERMS OF ENROLLMENT

1. Completed Registration Forms and Payment Forms must be returned to the Education and Youth Office in Southfield no later than **August 5, 2011** together with a non-refundable deposit of **\$50.00** per student that will be applied to your tuition.
2. Tuition rates for the 2011-2012 year are set forth in the following schedule:

SHAAREY ZEDEK RELIGIOUS SCHOOL TUITION 2011-2012		
GRADE	MEMBER	NON-MEMBER
PRE-K	\$100.00	\$200.00
KINDERGARTEN	\$225.00	\$450.00
GRADE 1	\$450.00	\$900.00
GRADE 2	\$600.00	\$1,200.00
GRADE 3	\$975.00	\$1,950.00
GRADE 4	\$975.00	\$1,950.00
GRADE 5	\$975.00	\$1,950.00
GRADE 6	\$800.00*	\$2,000.00
GRADE 7	\$800.00*	\$2,000.00

3. *Tuition for grades 6 and 7 reflect the synagogue's awareness and understanding of the additional expenses on a family during the twelve months prior to a student's Bar/Bat Mitzvah. Among these expenses is Bar/Bat Mitzvah tutoring which is paid directly by the family to the tutor. For additional questions about this process, please contact Congregation Shaarey Zedek Bar/Bat Mitzvah coordinator Toby Bello at 248/357-5544, extension 45.
4. An early-bird discount of 10% is available if your tuition is paid-in-full by **June 30, 2011**
5. A family who has an outstanding balance from a previous school year will not be permitted to register for the 2011 - 2012 year. All payments received will automatically be applied to past due balances. If you are unsure regarding any possible outstanding balance, please call the Synagogue at 248-357-5544 and speak to the Accounting Department.
6. Tuition for the 2011-2012 year must be paid as follows: (i) 50% must be paid by **September 1, 2011**, and (ii) the balance must be paid by **December 31, 2011**.
7. A **\$30.00** fee will be charged for returned checks and credit card payments that cannot be processed by the Education and Youth Office on the date authorized.
8. Membership rates only apply to members in good standing. A family is a Shaarey Zedek member in good standing only if such family (i) has paid in full all dues, tuition and other amounts payable to the Synagogue for prior years, (ii) has paid 50% of all dues and tuition for the current year by **September 1, 2011** (or such later date as shall have been approved by the Shaarey Zedek Dues and Tuition Committee), and (iii) has paid the balance of all dues and tuition for the current year by **December 31, 2011** (or such later date as shall have been approved by the Shaarey Zedek Dues and Tuition Committee). Member rates will also be given to any family who is a member in good standing at any community synagogue.



CONGREGATION SHAAREY ZEDEK RELIGIOUS SCHOOL TUITION ASSISTANCE POLICY 2011-2012

Congregation Shaarey Zedek is committed to the principle that all member-families who wish to give their child(ren) a Jewish Religious School and Preschool education should be able to do so. While the primary responsibility for the cost of such an education rests with the family, an important hallmark of our Synagogue's legacy has been our ability to make Religious School and Preschool financially accessible to families who, despite their best efforts, are unable to pay the full cost of tuition.

As in prior years, funding for tuition assistance has been provided by generous donations made to the Synagogue by its members as well as from funds donated to, and allocated by, the Jewish Federation of Metropolitan Detroit. We are grateful to the many "angels" in our Congregation and elsewhere who help provide these scholarships, especially during these times when the local economy is suffering.

Unfortunately, current economic conditions have increased the need for tuition and dues assistance to levels which exceed the scholarship funds that are available. In order for us to allocate our resources wisely and fairly, we have enlisted the help of Independent School Management's Financial Aid for School Tuition (FAST) program, a secure third-party administrator which collects and analyzes data submitted by the families applying for assistance. This program will enable the Shaarey Zedek Dues and Tuition Committee to allocate scholarship funds in a manner which is consistent with the relative needs of each family while at the same time protecting each family's right to privacy and confidentiality. FAST is being used for the same purpose by many of the other schools and agencies in Detroit, including Hillel Day School, Frankel Jewish Academy, Akiva Day School, Camp Tamarack, Jewish Community Center, and Israel Overseas Missions.

HOW TO APPLY FOR TUITION ASSISTANCE:

1. Parents will apply for tuition assistance at the FAST website which can be accessed by means of a link available in the **Lifelong Learning** section of our website, www.shaareyzedek.org. This link will take you to the section of the website dedicated to Shaarey Zedek, where you will click the **Get Started** button at the bottom of the first page. The FAST website has detailed instructions which can be downloaded. If you have any questions about any required information on the application or if you experience any technical difficulties, please contact help@ismfast.com or call 1-877-326-FAST which operates 24 hours per day, 7 days per week, 365 days per year. (Please refrain from calling on Shabbat or holidays.) Feel free to also contact the Education and Youth Office of Shaarey Zedek at (248) 357-5544.
2. Parents should answer all of the financial questions listed at the FAST website and send directly to FAST all of the financial documents requested by FAST. Space is also provided at the website to submit additional information that may be pertinent to your application. We encourage you to complete this process as soon as possible, as scholarship funds are now available.

3. A fee of \$34.00 is payable to FAST to process your application. However, if you have already paid this fee in connection with an application for tuition assistance from another Detroit school or agency for the current year, please contact Shelley Golsky (248-357-5544 ext. 42 or sgolsky@shaarezedek.org) to receive a voucher that waives this fee.
4. Your application will be processed by FAST within approximately two weeks after you have completed the entire on-line portion of the application and submitted all required additional materials to FAST.
5. After your application has been processed by FAST, it will be reviewed by the Dues and Tuition Committee. You will be notified of the decision of the Dues and Tuition Committee in writing as soon as possible. All scholarships awarded are for the 2011-2012 fiscal year.
6. The Office Manager of the Synagogue, Shelley Golsky, will be the contact person for all questions regarding the tuition assistance process and the status of your application.
7. **The deadline for applying for financial aid for the 2011–2012 school year is June 30, 2011.**